

Manteno Community Unit School District No. 5
Regular Meeting of the Board of Education
Tuesday, March 29, 2011 – 6:30 PM
High School Library

- Open Session The meeting was held in the library of the Manteno High School and was called to order by President Stauffenberg at 6:30 p.m.
- Roll Call The following members answered to roll call: G. Dodge, E. Hofmeister, P. Mallaney, M. Nelson, G. Preston, and M. Stauffenberg – six (6). Absent: Toepper – one (1).
- Also present: Supt. Russert, K. Meyer, P. Russert, R. Kemp, D. Conrad, R. Schnitzler, S. Clark, J. Palicki, A. Furbee, T. Steele, J. Ruland, D. Christ, J. DePoister and Clerk Fortin - (14)
- Visitors: K. Trumble, M. Casagrande, K. Jurgenson, K. Emerson, J. Emerson, Jake Emerson, B. Robertson, N. Robertson, Mr. and Mrs. Robertson, D. Gerst, and approximately 40 others (wrestling team, volleyball team, etc.).
- Pledge of Allegiance President Stauffenberg led everyone in the Pledge of Allegiance.
- Additional Items Moved by Mallaney, seconded by Nelson to move Consent Item “I” to New Business and Consent Item “G” and New Business Item “B” until after Executive Session and to add the following items:
- IV. Consent Agenda
- D. Resignations – Bernice Vanderbok – six hour food service as of 9/30/11
 - E. Employments – Colleen Bechard – Middle School head boys track coach for the 2010-2011 season
- VII. New Business
- K. Approve Financial Advisory Agreement with PMA
 - L. Approve Student Teaching Agreement with Millikin University
 - M. Approve Rotary Foreign Exchange Student for 2011-2012 school year
- Ayes: Mallaney, Nelson, Dodge, Hofmeister, Preston, and Stauffenberg – six (6). Nays – none (0). Motion carried.
- Public Comments Middle School Wrestling Coach Hans Hiemenz introduced three wrestlers which participated at the State level, who were Zack Zielinski, Tucker Presler and Henry Munoz.
- Coach Diane Rewerts introduced the 8th grade volleyball team and coaches which took second place at the IESA State Tournament. Team members include: Madison Langlois, Haylie Riner, Sarah Marshal, Leegan Boudreau, Alexis Gilbert, Emily Schierenbeck, Kori Johnson, Rebeccas Pijus, Carly Trepanier, Ashtyn Rees, Jackie Beck, Morgan Daly, Selena Schulteis, Kari Southerland, Manager – Jillian Hoffman, Assistant Managers for the State Series – Gabby Boudreau and Lisa Palicki, Scorekeeper, Judy Mann and Coach Cheryl Davis.

Andy Furbee, Director of Special Education invited everyone to the Third Annual Community Forum to be held tomorrow evening from 6:00 to 7:00 p.m. Discussion items will include communications, IEP's, programming, delivery of service and recommendations for growth.

Karin Jurgenson gave her annual required Per Capita Grant update on the District library and reviewed many of the programs that were supported by the library.

Cory Blanchette introduced the High School Wrestling team members and the top three State qualifiers, which included: Anthony Franc, Anthony Higbee and Christian Franc.

Mike Casagrande, PTO president reported the PTO has lots of good things happening. Baker's Square Night will be April 5th from 5 – 8 p.m. – 10% of all sales will be given to the PTO; the Drive A Ford program will be April 16th (for every household that test drives a Ford, \$20 will be donated to the PTO – up to \$6,000). There are hopes to purchase a Weather Bug System for our school. A Kids Safe Program will be presented and also community members are now able to renew magazine subscriptions on the PTO website.

The Monsanto Program and the America's Farmers Grow Communities Program presented a check to the High School Girl's Soccer program for \$2,500. In Kankakee County, the award was given to the Robertson Family, who in turn donated the funds to the soccer program.

Donna Gerst, parent and community member spoke to the Board with her concern of hiring the best qualified person for job openings, and asked the Board to change Board policy regarding the hiring of relatives.

Reports of
Committees

Building Committee – Member Preston reported discussion was held with BLDD options for additions to the Elementary School to house our Primary School classes. More information will be brought to the committee. John DePoister will be hiring eight to ten positions for summer student maintenance staff. The candidate must be a Manteno resident with no restrictions on measure of time in school or if the student had graduated. The ten year Life Safety Plan was also discussed.

Finance Committee – Chairman Mallaney reported the committee reviewed the State revenue update, athletic fees and will be recommending to the Board the approval of the referendum bond fund project list.

Curriculum Committee – Josh Ruland reported the committee gave an update on the Atlas Curriculum Mapping project, which 50 pilot teachers will be starting before the end of the year. Communicating student performance, including RtI and report card was discussed. RtI update at the MS and HS was given by Tricia Weber.

Technology Committee – Tom Steele reported the tech plan was reviewed, we've had no official notice of approval, but it looks good. The Skylert system has been enabled and we are generating data. Tom is preparing to begin the search for two "Junior

Interns” for next year. Two will be moving up to “Senior Interns”. In the past interns have been nominated by the staff, but this year we will allow any sophomore to apply as long as they have a letter of recommendation from a teacher. Karl Meyer spoke regarding the use of technology in the Elementary classrooms. (His graduate research project). Brent Zhorne spoke on the subcommittee report of student use of electronic devices. It is recommended to allow only devices specifically designed as e-readers (i.e. – Nooks, Kindles) to be used in class. Skylert was also discussed.

Consent Agenda Moved by Nelson, seconded by Dodge to approve the Consent Agenda as presented:

A. Minutes

- a. Regular Board meeting minutes of February 22, 2011
- b. Executive Session minutes of February 22, 2011
- c. Special Board meeting minutes of March 8, 2011

B. Financial Reports

- a. Summary of Cash/Investment/Fund Balances
- b. M-T-D/Y-T-D Revenue/Expenditure Reports
- c. Payroll Extras and Imprest Fund
- d. Food Service Report
- e. Imprest, Payroll and Accounts Payable
- f. Investment Account Reports
- g. Activity Reports
- h. Additional Accounts Payable (per handout)

C. Notice of Retirement

- a. Linda Viall – End of the 2013-2014 school year

D. Resignations

- a. Kristal Seckinger – High School Science teacher effective at the end of the 2010-2011 school year.
- b. Alexandra Japp – High School English teacher effective at the end of the 2010-2011 school year.
- c. Jennifer Jackson – Four hour food service employee effective April 1, 2011
- d. James Hawkins – High School girls basketball assistant coach effective at the end of the 2010-2011 school year.
- e. Burgandy Robertson – Full time High School girls soccer junior varsity coach effective immediately.
- f. Bernice Vanderbok – Six hour food service employee effective Friday, September 30, 2011.

E. Employments

- a. Lauren Coy – Substitute teacher for a Middle School Family Medical Leave from approximately April 11, 2011 thru the end of the 2010-2011 school year.
- b. Burgandy Robertson – Co-assistant girls varsity soccer coach for the 2010-2011 school year (1/2 stipend)
- c. Kevin Mikuca – Co-assistant girls varsity soccer coach for the 2010-2011 school year (1/2 stipend)
- d. Jennifer Jackson – Afternoon custodian effective April 4, 2011.

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- e. F.Y.I. – Transfer of Peter Bartlett from afternoon to day shift.
- f. Amy Magers – School Psychologist Intern for the 2011-2012 school year.
- g. Jason Stenhouse – Substitute for High School teacher Family Medical Leave from the beginning of the 2011-2012 school year until November 7, 2011.
- h. Julie Tiemens – Full route bus driver effective March 14, 2011.
- i. *Blaine MacDonald – Substitute bus driver
- j. *Laura Cummings-Bump – Substitute bus driver
- k. *Tina Greek – Substitute bus driver
- l. *Diana-Hillig-Shronts – Substitute bus driver
- m. *Superintendent to hire a three hour food service employee
- n. Colleen Bechard – Middle School head boys track coach for the 2010-2011 school year.

*Pending successful completion of employment paperwork.

F. FMLA Request

- a. Trixie Pankey – From the beginning of the 2011-2012 school year until November 28, 2011.

G. (Pulled from Consent Agenda)

H. Resolution Regarding Non-Renewal and Honorable Dismissal of Support Staff

I. (Pulled from Consent Agenda)

J. Approve over night stay for Susan Lynch and Janet Austiff to attend training session at Univ. of Wisconsin – Madison on March 28-29, 2011.

K. Approve the High School Play – “Story Theatre” – Sunday, May 15, 2011

L. Approve Door-to-Door Fundraiser for the Class of 2013 (Little Caesar’s Pizza Kits – for two weeks after Board approval)

M. Approve the 2011-2012 floating holiday for 260 day support staff of July 1, 2011.

Ayes: Nelson, Dodge, Hofmeister, Mallaney, Preston and Stauffenberg – six (6). Nays – none (0). Motion carried.

Unit Office
Report

Supt. Russert reported on the following:

- 1. The District was awarded \$1,667.49 from the FY2011 School District Library Grant
- 2. The Primary School Jump Rope for Heart event raised \$8,814.51 for the American Heart Association.
- 3. Middle School 7th grade girls volleyball team were Regional champs.
- 4. Middle School 8th grade girls volleyball were Regional champs as well as finishing second place in the State tournament on March 22, 2011.
- 5. Three Middle School wrestlers (Tucker Presler, Henry Munoz and Zach Zielinski) attended the IESA State wrestling meeting at NIU on March 11-13, 2011.
- 6. Charlie Massie placed fourth in the Regional Spelling Bee and first over all at the KAN-WILL math competition.
- 7. Lucas Robbins was the 25th overall individual scorer at the Scholastic Bowl at North Western University.
- 8. The 7th grade math team won first overall at a March 16th KCC competition.
- 9. The 8th grade math team won third overall at the same KCC competition.
- 10. The High School WYSE team placed second at Sectionals and advanced to State. KT Walker placed 3rd in Engineering Graphics and Matt Ledesma placed first in Chemistry.

11. The High School girl's soccer team is sponsoring a "Cash for Goals" fundraiser from March 16th – May 22nd, 2011. Sponsors can pledge cash for goals on a chosen match.
12. Kindergarten registration will be held April 13, 2011 from 12:30-7:30 p.m.
13. The High School girl's volleyball mulch sale will be held on April 9th and 16th.
14. The FFA bedding plant sale will be held on May 6th from 3:30 – 6:00 p.m. and also on May 7th from 8:00 a.m. – 1:00 p.m.
15. The Ed Foundation Golf Outing will be held on May 31st, which includes lunch, golf and dinner.
16. There was a preview of the new Middle School 8th grade promotion certificate.

Old Business None

New Business

Approve Tenured Cert. Staff Renewals Moved by Dodge, seconded by Hofmeister to approve the recommendation for tenured certified staff contractual agreement renewals for the 2011-2012 school year as presented. Ayes: Dodge, Hofmeister, Mallaney, Nelson, Preston, and Stauffenberg – six (6). Nays – none (0). Motion carried.

Non Tenured Cert. Staff Renewals Pulled from the agenda until after Executive Session.

Declare Bleachers Surplus Moved by Hofmeister, seconded by Preston, to approve the High School bleachers be declared as surplus (three sets of five-row). Ayes: Hofmeister, Preston, Dodge, Mallaney, Nelson, and Stauffenberg – six (6). Nays – none (0). Motion carried.

Approve 2011-2012 IHSA Membership Moved by Nelson, seconded by Dodge to approve the 2011-2012 IHSA membership as presented. Voice vote: All ayes – six (6). Nays – none (0). Motion carried.

Approve PS Roof Recoating Project to Bid Moved by Preston, seconded by Hofmeister, to approve BLDD to put the Primary School roof recoating project out to bid. Ayes: Preston, Hofmeister, Dodge, Mallaney, Nelson, and Stauffenberg – six (6). Nays – none (0). Motion carried.

Approve Dev. Of EL Gym Door Hinge Proj. Specs Moved by Preston, seconded by Dodge to approve BLDD to develop drawings and specifications for the Elementary School gym door hinge replacement project. Ayes: Preston, Dodge, Hofmeister, Mallaney, Nelson, and Stauffenberg – six (6). Nays – none (0). Motion carried.

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Approve Dev. Of EL Air Louver Proj. Moved by Preston, seconded by Nelson to approve BLDD to develop drawings and specifications for the Elementary School air louver relocation project. Ayes: Preston, Nelson, Dodge, Hofmeister, Mallaney, and Stauffenberg - six (6). Nays – none (0). Motion carried.

Approve IASA/IASB Joint Res. Regarding Consolidation Moved by Dodge, seconded by Hofmeister to approve the IASA/IASB joint resolution regarding consolidation as presented. Voice vote: All ayes – six (6). Nays – none (0). Motion carried.

Approve Phase One Projects for MS and HS Moved by Preston, seconded by Nelson to approve the Phase One projects for the Middle and High Schools as presented. After discussion the motion was amended to say “approve the Phase One projects for the Middle School and High School, with one change being to move the HS main gym roof repair from a “Priority 2” to a “Priority 1”. Ayes: Preston, Nelson, Dodge, Hofmeister, Mallaney, and Stauffenberg – six (6). Nays – none (0). Motion carried.

Anticipated Items

1. Summer employments
2. ESY (Extended School Year) employments
3. Award roof repair bids

Approve \$10,000 Contribution To Legacy Park Moved by Mallaney, seconded by Hofmeister, to approve a \$10,000 contribution to Legacy Park. Ayes: Mallaney and Stauffenberg – two (2). Nays: Dodge, Hofmeister, Nelson, and Preston – four (4). Motion failed.

Member Nelson called for the following question to be answered by the District’s attorney: Is it legal to donate tax payer money? Supt. Russert will return to the Board with a legal response to Member Nelson’s question.

Approve Financial Advisory Agmt. With PMA Moved by Nelson, seconded by Dodge to approve the financial advisory agreement with PMA. Ayes: Nelson, Dodge, Hofmeister, Mallaney, Preston, and Stauffenberg – six (6). Nays – none (0). Motion carried.

Approve Millikin Univ. Student Teaching Agmt. Moved by Dodge, seconded by Hofmeister to approve the Student Teaching Agreement with Millikin University as presented. Ayes: Dodge, Hofmeister, Mallaney, Nelson, Preston, and Stauffenberg – six (6). Nays – none (0). Motion carried.

Approve Rotary Foreign Exchange Student Moved by Mallaney, seconded by Hofmeister to approve a Rotary foreign exchange student for the 2011-2012 school year. Ayes: Mallaney, Hofmeister, Dodge, Nelson, Preston, and Stauffenberg – six (6). Nays – none (0). Motion carried.

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- Adjourn to Executive Session Moved by Hofmeister, seconded by Nelson to adjourn for Executive Session for the purpose of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees or legal counsel; collective negotiating matters; purchase, lease, or sale of real or publicly owned property. Ayes: Hofmeister, Nelson, Dodge, Mallaney, Preston and Stauffenberg – six (6). Nays – none (0).. Motion carried. Open session ended at 7:35 p.m.
- Return to Open Session Moved by Nelson, seconded by Dodge to return to Open Session at 9:20 p.m. Ayes: Nelson, Dodge, Hofmeister, Mallaney, Preston, and Stauffenberg – six (6). Nays – none (0). Motion carried.
- Approve Resolution For Non Tenured Cert. Staff Renewals Moved by Nelson, seconded by Hofmeister, to approve the resolutions authorizing renewal of part-time and full-time of first, second, third, and fourth year probationary teaching staff as presented. Fourth year probationary teachers will achieve tenure upon their first day returned to work in the 2011-2012 school year. Ayes: Nelson, Hofmeister, Dodge, Mallaney, Preston, and Stauffenberg – six (6). Nays – none (0). Motion carried.
- Approve Resolution of 1st, 2nd, 3rd Year Non Renewals Moved by Dodge, seconded by Nelson to approve the resolution regarding the non-renewal of first, second, and/or third year probationary teachers. Ayes: Dodge, Nelson, Hofmeister, Mallaney, Preston, and Stauffenberg - six - (6). Nays – none (0). Motion carried.
- Reassign Employee “F” Moved by Dodge, seconded by Preston to reassign Employee “F” to a teaching position. Ayes: Dodge, Preston, Hofmeister, Mallaney, Nelson, and Stauffenberg – six (6). Nays – none (0). Motion carried.
- Uphold Termination Of Employee “E” Moved by Nelson, seconded by Mallaney to uphold the termination of Employee “E”. Ayes: Nelson, Mallaney, Dodge, Hofmeister, Preston, and Stauffenberg – six (6). Nays – none (0). Motion carried.
- Meeting Adjourned Moved by Dodge, seconded by Nelson to adjourn the meeting. Voice vote: All ayes – six (6). Nays – none (0). Motion carried. The meeting ended at 9:25 p.m.

*Mark Stauffenberg**

*Patrick Mallaney**

Mark Stauffenberg
Board President

Patrick Mallaney
Board Secretary

MKS/PM/DF

*Original signatures on file at the District Office.